COMMONWEALTH OF VIRGINIA
Department of Criminal Justice Services
P.O. Box 1300 • Richmond, VA 23218
Phone: (804) 786-4700 • Fax: (804) 786-6344 www.dcjs.virginia.gov/pss

Status Hotline
(804) 786-1132
1-877-9STATUS

Private Security Services – TRAINING SCHOOL ADD CATEGORY FORM

IMPORTANT INFORMATION

- This application will add categories to your current Certification. The same expiration date will remain in effect.
- Enclose the following documents with application: (1) Curriculum outlines for each new category selected, (2) Copy of school regulations, (3) Copy of training certificates issued to students, (4) Copy of range safety rules (if applicable).

Applicant Information

DCJS ID Number: 88-	School Name:	Trading As:
Mailing Address (Street/Apt.#):		City, State, Zip:
Physical Address (if different that mailing address):		City, State, Zip:
Physical Address Where Records are Maintained:		City, State, Zip:
Email Address:	Contact Name:	
Business Phone: ( )	Fax: ( )	
Range for Firearms Training:	Phone: ( ) -	

Category of Training to be Provided *(check only the categories you are adding)*

Entry-Level Training

- ☐ 01E Security Officer Core Subjects
- ☐ 02E Private Investigator
- ☐ 03E Armored Car Personnel
- ☐ 04E Security Canine Handler
- ☐ 05E Armed Security Officer Arrest Authority
- ☐ 30E Electronic Security Subjects
- ☐ 32E Personal Protection Specialist
- ☐ 35E Electronic Security Technician
- ☐ 38E Central Dispatcher
- ☐ 39E Electronic Security Sales Representative
- ☐ 25E Locksmith
- ☐ 30E Electronic Security Subjects
- ☐ 35E Electronic Security Technician
- ☐ 38E Central Dispatcher
- ☐ 39E Electronic Security Sales Representative
- ☐ 40E Bail Bondsman
- ☐ 44E Bail Enforcement Agent
- ☐ 06E Special Conservator of the Peace Core Subjects
- ☐ 07E Handgun Training
- ☐ 08E Shotgun Training
- ☐ 09E Advanced Handgun Training

In-Service Training

- ☐ 01I Security Officer Core Subjects
- ☐ 02I Private Investigator
- ☐ 03I Armored Car Personnel
- ☐ 04I Security Canine Handler
- ☐ 05I Armed Security Officer Arrest Authority
- ☐ 30I Electronic Security Subjects
- ☐ 32I Personal Protection Specialist
- ☐ 35I Electronic Security Technician
- ☐ 38I Central Dispatcher
- ☐ 39I Electronic Security Sales Representative
- ☐ 25I Locksmith
- ☐ 30I Electronic Security Subjects
- ☐ 35I Electronic Security Technician
- ☐ 38I Central Dispatcher
- ☐ 39I Electronic Security Sales Representative
- ☐ 40I Bail Bondsman
- ☐ 44I Bail Enforcement Agent
- ☐ 06I Special Conservator of the Peace Core Subjects
- ☐ 07R Handgun Training
- ☐ 08R Shotgun Training
- ☐ 09R Advanced Handgun Training

Affirmation

I, the undersigned, certify that all information contained on this application is true and correct to the best of my knowledge and I have not omitted any pertinent information. I understand that any misrepresentation, falsification or omission of pertinent information may be cause for denial and may result in criminal charges. I understand that I am responsible for maintaining full compliance with *Virginia Code* Sections 9.1-138 through 9.1-150 and the Regulations Relating to Private Security Services 6 VAC 20-171.

Signature Required: _____ Date: _____
President/Principal Owner mm/dd/yy

Printed Name: _____