

Real Estate Board
ADD-ON/REMOVAL OF BUSINESS ENTITY MEMBER APPLICATION
No Fee Required

1. Business Entity Name _____

2. Trade, "Doing Business As" (DBA) or Fictitious Name _____

3. Business Entity Real Estate License Number:

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DO NOT INCLUDE DASHES (1234567890)

4. Business Entity's E-mail Address _____

5. Firm/Sole Proprietorship Information with whom your license will be active:

A. Firm/Sole Proprietorship Name _____

B. Trade, "Doing Business As" (DBA) or Fictitious Name _____

C. Firm/Sole Proprietor's Virginia Real Estate License Number:

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DO NOT INCLUDE DASHES (1234567890)

D. Firm/Sole Proprietor's Mailing Address _____

City _____ State _____ Zip Code _____

E. Firm/Sole Proprietor's E-mail Address _____

F. Firm/Sole Proprietor's Contact Numbers

Telephone _____ Alternative _____ Fax _____

G. Firm/Sole Proprietor's Principal Broker's Name:

Last _____ First _____ Middle _____ Generation _____

H. Principal Broker's Virginia Real Estate License Number:

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DO NOT INCLUDE DASHES (1234567890)

BOARD USE ONLY	SCC	ISSUE DATE	ACTIVE	TRADE NAME REGISTRATION	DATE
			No <input type="checkbox"/>	No <input type="checkbox"/>	
			Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	

8. Provide the following information for each licensed individual who will be added and will be receiving compensation through the business entity:

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

Name	Social Security No or VA DMV Control No.	VA Real Estate License Number	Signature

9. Provide the following information for each licensed individual who will be removed and not receiving compensation from this Business Entity:

Name	Social Security No or VA DMV Control No.	VA Real Estate License Number	Signature

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

10. Principal Broker's Statement

I, the firm's Principal Broker or Supervising Broker, hereby acknowledge that the licensee named on this application for a Business Entity License is affiliated with my firm as a real estate agent.

Principal Broker's Signature _____ Date _____

or Supervising Broker's* Signature _____ Date _____

Supervising Broker's VA Real Estate License Number

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DO NOT INCLUDE DASHES (1234567890)

* If the Supervising Broker listed above has been added or removed from this Business Entity, the Principal Broker must sign this form.