Commonwealth of Virginia
Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400
Richmond, Virginia 23233-1485
(804) 367-2039
www.dpor.virginia.gov



Real Estate Appraiser Board INSTRUCTOR CERTIFICATE APPLICATION Fee \$135.00

A check or money order payable to the <u>TREASURER OF VIRGINIA</u>, or a completed credit card insert must be mailed with your application package. APPLICATION FEES ARE NOT REFUNDABLE.

1.	Name							
1.		First	Middl	е	Last		Generation	
2.	Social Security Nu	mher *		1_			(SR, JR, III, etc.)	
3.	Date of Birth							
4.		O Box not accepted)					
	City, State, Zip Co							
5.	Mailing Address							
	City, State, Zip Co	de						
6.	E-mail Address		-					
7.	Telephone & Facs	imile Numbers	()	-	() -	() -	
	•		Tele	ephone	() - Facsimile	B) - eeper/Cellular	
8.	Do you have a cur	rent or expired real	estate apprais	er license issued	by the Virginia R	teal Estate Appra	aiser Board?	
	No 🗆							
			4 0 0 1		Expiration			
9.	Do you hold a curr	ent real estate appr	aiser license,	certification, or re	gistration from ar	nother jurisdiction	n?	
	No 🗆							
	Yes If yes, complete the following table.							
	State				License, Certification or Registration Number		Expiration Date	
		Siale		Negistratio	ii Nuilibei	Схрігац	ion Date	
10.	Have you ever be	een subject to a c	disciplinary act	ion imposed by	anv (including \	Virginia) local. s	state or national	
	regulatory body?		, ,	, , , ,		3 1, 111,		
	No 🗆			f. U f l		de delega le como		
		es, please provide a ency with lawful aut					ourt or regulatory	
	3	,	,	,				
FFICE	E DATE	FEE	CLASS OF FEE		LICENSE NUMBER		ISSUE DATE	
USE ONLY	,			4 0 0 2				

11.	Which one of the following qualifications are you using to obtain a Virginia Real Estate Appraiser Board Instructor Certificate?
	A baccalaureate degree in real estate, economics, finance or business; and completion of the state appraisal licensing educational requirements for the level you will instruct - Please attach a college transcript verifying your degree, and a transcript, certificate, or letter of completion verifying the type and number of hours of appraisal education you have received.
	☐ A baccalaureate degree; an appraisal license in good standing for at least two years; and a current Certified Residential or Certified General Appraisal License appropriate for the level you will instruct - Please attach a college transcript verifying your degree.
	Seven years of active experience acquired in the appraisal field during the last ten years; an appraisal license in good standing for at least two years; and a Certified Residential or Certified General Appraisal License appropriate for the level you will instruct - Please attach the Experience Verification Form.
12.	I, the undersigned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the Board's decision to approve this application. I will notify the Department if I am subject to any disciplinary action prior to the receiving this certificate. I also certify that I understand, and have complied with, all the laws of Virginia related to Real Estate Appraisers under the provisions of Title 54.1, Chapter 20.1 of the Code of Virginia and the Real Estate Appraiser Board Regulations.
	Signature Date
* trade,	State law requires every applicant for a license, certificate, registration, or other authorization to engage in a business, profession, or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.

All pre-licensing courses must be taught by an instructor certified by the Virginia Real Estate Appraiser Board. All 15-hour USPAP courses must be taught by an AQB certified instructor.