

**DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
OFFICE OF CHARITABLE GAMING  
INSTANT BINGO/SEAL CARDS/PULL-TABS RECONCILIATION FORM**

**FORM 105**

**ORGANIZATION:** \_\_\_\_\_

**SESSION DATE:** \_\_\_\_\_

I certify this form is complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Cashier

\_\_\_\_\_  
Signature of Bingo Manager

Column:	A	B	C	D	E	F	G	H
<b>Beginning inventory of opened deals carried forward from the previous bingo session</b>								
Line							Take In	Payout
1.	Totals from the previous bingo session's Form 105 (Line 16, Column G and H)							
<b>Deals opened during the bingo session</b>								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Take In	Payout
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.	Totals from Form 105-A (Line 22, Column G and H of Page 1)							
11.	<b>Total Lines 1 through 10</b>							
12.	Total of the prizes added to the instant progressive pot amount from deals opened during this bingo session							
<b>Ending inventory of opened deals to be carried forward to the next bingo session</b>								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Remaining Take In	Remaining Payout
13.								
14.								
15.								
16.	<b>Total Lines 13 through 15</b>							
17.	Total of the instant progressive pot paid by check or cash							

<b>Cash Reconciled</b>	
Beginning Change Fund	19.
Prizes Paid by Check	20.
Total Take In (from Line 18, Column G)	21.
Total Pay Out (from Line 18, Column H)	22.
Total Cash to Account For (Lines 19 + 20 + 21 - 22)	23.
Cash on Hand	24.
Overage/(Shortage)	25.

Overage, if Line 24 is greater than Line 23. Shortage, if Line 23 is greater than Line 24.

**Instant Progressive Pot**

\_\_\_\_\_ Beginning Balance (previous bingo session's carry over balance)  
 + \_\_\_\_\_ Additions (from Line 12, column H above)  
 - \_\_\_\_\_ Payouts (from Line 17 column H above)  
 = \_\_\_\_\_ Carry Over Balance

**Totals for the Bingo Session**

Line 11-16  
(Line 18, Column G)

TOTAL TAKE IN (TOTAL GROSS RECEIPTS)	TOTAL PAYOUT

18.

Line 11 - 12 - 16 + 17  
(Line 18, Column H)

**(Totals to be included on Bingo Session Reconciliation Summary (Form 103))**

*\*\*The use of handwritten documentation during the bingo session that would assist in the completion of this form will need to be kept as part of the organization's gaming records.\*\**