

Virginia Board of Physical Therapy
9960 Mayland Drive, Suite 300
Henrico, VA 23233
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(804) 527-4413 - FAX
ptboard@dhp.virginia.gov

INSTRUCTIONS

Direct Access Certification by Experience

(This form has been designed for use as a checklist)

APPLICANTS APPLYING FOR THE DIRECT ACCESS CERTIFICATION MUST HOLD A CURRENT/ACTIVE VIRGINIA PHYSICAL THERAPIST LICENSE.

Upon receipt of the license application an acknowledgement letter is emailed to the applicant advising the applicant what items have been received and what items are lacking.

Applications will remain in process no longer than one (1) year. If, at the end of one (1) year a license is not issued, the application file is **destroyed**. An applicant shall reapply for licensure, submit fees, required documentation, and meet the qualifications for licensure in effect at the time of the new application.

- 1. **FEES** – All fees are non-refundable. The fee for certification is \$75.00. Payment is made online with a Visa, MasterCard or Discover Card.

- 2. **DOCUMENTATION FOR EXPERIENCE ONLY APPLICANTS** – Provide evidence of completion of at least 15 contact hours of continuing education in medical screening or differential diagnosis, with a post-course examination, offered by a provider or sponsor listed as approved by the Board in §18VAC112-20-131 Copies of the certificates of completion are acceptable.

- 3. **DOCUMENTATION FOR ACTIVE PRACTICE** - Evidence of at least three years of postlicensure, active practice by having your employer provide a written letter on company letterhead of your clinical practice verifying dates of employment with their original signature.

PLEASE NOTE:

1. A licensed physical therapist who has obtained a certificate of authorization pursuant to §54.1-3482.1 may evaluate and treat a patient for no more than 30 consecutive days after an initial evaluation without a referral under specific conditions as outlined in § 54.1-3482.
2. Applications altered in any way may not be accepted.