

Request to Change License Status: Inactive to Active for RN & LPN

Name:		Phone: ()	
Address:			
Email Address:			
City:	State:	Zip:	
License #:	Last (4) of SSN:	Date of Birth:	
License Expiration Date:			

In accordance with [18 VAC 90-20-10](#), I hereby declare the following as my **primary state of residence** and that such constitutes my permanent and principal home for legal purposes.

I declare my primary state of residence is: _____

By the signature below, I attest to the accuracy of the information provided:

Signature: _____ Date: _____

In accordance with nursing regulation [18 VAC 90-20-225 \(B\)](#), if license has been in a current-inactive status (*not expired status) for more than 2 years, the following is REQUEST before your license can be made Active again:

Completed continuing education requirements: evidence of at least one (1) of the learning activities or courses specified in [18 VAC 90-20-221](#) during the two (2) years immediately preceding application for reinstatement. Applicable regulation regarding supporting documentation for compliance should be reviewed at: [18 VAC 90-20-222](#).

-OR-

Passage of NCLEX during period Virginia license was inactive.

The Board may waive all or part of the continuing education requirement for a nurse who holds a *current, unrestricted license in another state* AND who has engaged in *active practice* during the period the Virginia license was lapsed. *Evidence must be provided to request that the VBON waive CE requirements.*

- By checking this box, I am requesting VBON consider waiving continuing education requirements by providing **written verification** of active licensure and active practice during the time my license was expired to include:**
- copy of current license (**only for non-NURSYS participating states**);
 - letter from employer on official letterhead verifying name/position/dates of employment;
 - copy of a recent pay stub with name/position/name of the medical facility.

If upon verifying your license online through: <https://dhp.virginiainteractive.org/Lookup/Index> it has been in an “expired” status for more than 2 years, you must apply for licensure by Reinstatement.

FEES: Please make check or money order payable to: Treasurer of Virginia

RN - \$140 - Due if updating at time of renewal.

\$70 - Due if license is currently in an inactive status (within 2 year renewal cycle) and \$70 inactive fee was paid previously.

LPN - \$120 - Due if updating at time of renewal.

\$60 - Due if license is currently in an inactive status (within 2 year renewal cycle) and \$60 inactive fee was paid previously.