



Virginia Department of Health
Office of Drinking Water (ODW)

WATERWORKS PERMIT APPLICATION

Instructions: This form can be completed online, or a blank form can be printed to complete manually. If completing online, print, sign, and date the form before mailing or faxing to the Office of Drinking Water Field Office in your region. Retain a copy of the completed form for your records.

Permit Type: Construction Operation

Waterworks Name (if any): _____

State assigned PWSID (if any): _____

City/County: _____

Water Source: Surface water Name(s) _____

Groundwater Well Spring

Purchased (from another public waterworks for resale)

Name of wholesaling waterworks: _____

FOR OPERATION PERMITS ONLY

Category: Change in Ownership Amended Permit New Waterworks

Previous Owner: _____

Change in Ownership Date: _____

FOR CONSTRUCTION PERMIT ONLY

↓ Enter description of proposed work below ↓

Proposed number of connections: _____

Type (generally): residential commercial industrial other(specify) _____

I am aware that permits may be needed for water withdrawal or waste discharge permits: Yes No

(If applicant does not own waterworks and seeks to connect to waterworks)

I have contacted _____ waterworks to notify them of this project: Yes No N/A

Name of individual contacted: _____

I have contacted the State Corporation Commission (community waterworks serving 50+ connections): Yes No N/A

I notified the appropriate ODW field office about this project on (date) _____.

Did ODW determine that a Preliminary Engineering Conference is required? Yes No If yes, date: _____

Applicant Signature: _____

Applicant Name (please type): _____ Phone: _____

Email Address: _____

Affiliation: _____ Position/Title/ _____

Address: _____

City _____ State _____ Zip: _____