

SETTLEMENT AGENT OFFICIAL REGISTRATION FORM
FOR LICENSED TITLE INSURANCE COMPANY OR AGENCY
VIRGINIA BUREAU OF INSURANCE

REGISTRATION FEE - \$100.00
Please make check payable to the "Treasurer of Virginia"

Choose the Capacity in which you are providing real estate settlement services	
<input type="checkbox"/> Licensed Title Insurance Company	<input type="checkbox"/> Licensed Title Insurance Agency
License #	

Full name of Corporation or Agency _____

Name of Officer or Director: _____
First Name Middle Name Last Name

Business Address: (Required) Firm Name _____
Street Address _____
Street Address _____
City, State, Zip+4 _____
() ()
Telephone Facsimile _____
Email _____

Identify a designated/responsible licensed producer (employee) responsible for the business entity's compliance with the insurance/RESA laws, rules and regulations of this Commonwealth.

Printed Name: _____ License Number: _____

We certify the information provided above is true, accurate, and we will keep the Bureau advised of any changes in the information provided within 30 days in accordance with Virginia Code Section 38.2-1826.

Name of Officer/Director (print) _____

Signature of Officer/Director: _____

Date: _____

AS A REAL ESTATE SETTLEMENT AGENT YOU NEED TO BECOME FAMILIAR WITH THE BUREAU'S LAWS AND REGULATIONS AT WWW.SCC.VIRGINIA.GOV/BOI AND THE UPL GUIDELINES, AVAILABLE ON THE BAR'S WEBSITE AT WWW.VSB.ORG, AND VA CODE § 17.1-223.

Please complete this form and return with registration fee and attachments to: Virginia Bureau of Insurance, RESA Investigation Section 3rd Floor, 1300 East Main Street, Richmond, VA 23219-2800. Questions (804) 371-9465.

- *Attachments: Original Surety Bond
 Proof and/or Certification of E&O Insurance
 Proof and/or Certification of Employee Dishonesty Policy, Fidelity Bond, or Waiver

*see <http://www.scc.virginia.gov/boi/pro/formapp.aspx>