



COMMONWEALTH OF VIRGINIA
Department of Criminal Justice Services

P.O. Box 1300 • Richmond, VA 23218
Phone: (804) 786-4700 • Fax: (804) 786-6344 www.dcjs.virginia.gov/pss

Status Hotline
(804) 786-1132
1-877-9STATUS

Private Security Services – SCHOOL DIRECTOR DESIGNATION / REMOVAL FORM

IMPORTANT INFORMATION

- This application may take approximately 5 to 7 business days to process.
- This application allows for the addition or deletion of School Director.

Information

DCJS ID Number: 88-	Training School Name:	Trading As:
Mailing Address (Street/Apt.#):		City, State, Zip:
Physical Address (if different than mailing address):		City, State, Zip:
Email Address:		
Business Phone: ()		Fax: ()

Addition/Deletion

Addition of School Director (ADD)

Name:	DCJS ID Number: 99-
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Deletion of School Director (REMOVE)

Name:	DCJS ID Number: 99-
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Affirmation

I, the undersigned, certify that all information contained on this application is true and correct to the best of my knowledge and I have not omitted any pertinent information. I understand that any misrepresentation, falsification or omission of pertinent information may be cause for denial and may result in criminal charges. I understand that I am responsible for maintaining full compliance with *Virginia Code* Sections 9.1-138 through 9.1-150 and the Regulations Relating to Private Security Services 6 VAC 20-171.

Signature Required: _____ Date: _____
Principal/Owner mm/dd/yy

Signature Required: _____ Date: _____
Designated School Director mm/dd/yy