



Virginia Department of
Health Professions
 Board of Funeral Directors and Embalmers

9960 Mayland Drive, Suite 300
 Henrico, Virginia 23233
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REQUEST FOR VERIFICATION OF A VIRGINIA FUNERAL LICENSE

There is a **\$50.00 fee** for out-of-state licensure verifications. The request for License Verification will need to accompany any verification request or form from another state. **Please include a \$50.00 check or money order made payable to the "Treasurer of Virginia."** We are unable to accept credit cards at this time.

License Verifications provide the following information:

- Type of license
- License status
- Licensure method
- License Number
- Disciplinary History
- Expiration Date
- Issue Date

Please allow approximately 5-7 business days after receipt for processing. Please mail your request to:

Department of Health Professions
 Board of Funeral Directors & Embalmers
 9960 Mayland Drive, Suite 300
 Henrico, VA 23233-1463

Licensee's Full Name (Last, First)

Maiden Name (if any)

Licensee's Current Address (Street and/or Box Number, City, State, Zip)

Licensee's Telephone Number

Licensee's Email Address

License Number (if known)

Last four digits of your Social Security Number

XXX-XX- ____ ____ ____ ____

Name and address where verification should be mailed (Street and/or Box Number, City, State, Zip Code)

SIGNATURE OF LICENSEE _____ **DATE** _____