

# Commonwealth of Virginia Campus Security Officer Certification Program Permission for Extension

All Virginia college/university campus security officers must meet certification and re-certification requirements as indicated in Virginia State Regulation 6 VAC 20-270.

- This form serves as an extension request for certification/re-certification for the following college/university/private security company (use tab key to scroll down & complete each field):

\_\_\_\_\_

- This form is being submitted by the *designated* Campus Security Officer Contact Person (CP):

\_\_\_\_\_ (name)

\_\_\_\_\_ (title)

- Today's Date: \_\_\_\_\_

.

- Names of person(s) for whom an extension is requested:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

- This form serves as a request for extension due to the following circumstances:

\_\_\_\_\_

- Extension type (check):  Certification training  
 In-service training credit toward re-certification  
 Other: \_\_\_\_\_

- Requested length of extension: \_\_\_\_\_

Please submit completed extension request to: Melissa Leigh, Law Enforcement Services Division, Virginia Department of Criminal Justice Services at [melissa.leigh@dcjs.virginia.gov](mailto:melissa.leigh@dcjs.virginia.gov).

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For OFFICIAL DCJS USE:

Extension granted: yes:  no:

DCJS representative: \_\_\_\_\_

Date: \_\_\_\_\_