



# REGISTRATION STATEMENT INSTRUCTIONS

## VPA GENERAL PERMIT FOR POULTRY WASTE MANAGEMENT FOR POULTRY GROWERS

### General

A Registration Statement must be submitted when a confined poultry feeding operation makes application to the Department of Environmental Quality for coverage under the VPA General Permit for Poultry Waste Management. Contact the nearest DEQ regional office if you have questions about filing this form.

### Section 1 Poultry Grower Information

Give the name, mailing address, telephone numbers and e-mail address of the person to whom this permit will be issued. Please provide the best day of the week and time for DEQ to make contact with the grower during regular working hours.

### Section 2 Operator or Contact Person Information

If there is a person other than the grower who manages daily activities at the operation being permitted or who should be contacted for site visits, give that person's name, phone numbers and e-mail address. If these are the same as the grower information, write "SAME AS ABOVE". Please provide the best day of the week and time for DEQ to make contact with the operator or contact person during regular working hours.

### Section 3 Farm or Facility Information

Give the name of the farm. Give the location for the confined poultry feeding operation other than the grower's mailing address (e.g. Rt. 653, 1 mile west of Rt. 702). Indicate whether the facility operates under a contract with a commercial poultry processor/ integrator. If applicable, give the name of the integrator. List the number of any expiring or currently effective permits issued to the poultry feeding operation under the VPA permit program.

#### New Construction

Indicate if you are building or plan to build new poultry growing houses at this operation. Note that growers who are building new growing houses must notify all owners or occupants of property bordering the operation, including land where litter will be spread, that they are applying for coverage under the general permit. This notice must include the types and maximum number of poultry on the operation and the address and phone number of the DEQ regional office to which they can send comments relative to the operation's ability to comply with the permit. DEQ must allow 30 days from the date you file the registration statement for comments to be submitted and considered. Failure to provide this notice to neighboring property owners/occupants will invalidate your coverage under the general permit if you are going to build new growing houses. The notice is not required if new houses are not going to be constructed.

This permit has the following restriction on the siting of new growing houses: "New, expanded or replacement poultry growing houses that are constructed after December 1, 2000 shall not be located within a 100-year floodplain unless they are part of an existing, ongoing confined poultry feeding operation and are constructed so that the poultry and poultry litter are housed above the 100-year flood elevation or otherwise protected from floodwaters through construction of berms or similar best management flood control structures."

#### Animal Information

Indicate the type of poultry (i.e. layers, broilers, pullets, turkeys, etc.) grown at this operation and the maximum numbers of each type that the operation will have at any one time.

#### Method of Dead Bird Disposal

Indicate how daily mortalities are disposed of. Note that while composting, incineration, rendering and burial are allowable methods of disposal under the Code of Virginia, operations that use burial for disposal of daily mortalities are not allowed coverage under the general permit. They will have to apply for an individual VPA permit. Contact DEQ for further information if you use burial for disposal of daily mortalities. Burial of entire flocks under §3.2-6002 of the Code of Virginia and burial of partial flocks under the Solid Waste Management Act (§ 10.1-1400) are allowed under the general permit.

### Section 4 Attachments

#### a. Nutrient Management Plan (NMP)

State law requires that every poultry feeding operation seeking coverage under the VPA general permit have a Nutrient Management Plan. A copy of the operation's Nutrient Management Plan must be attached to the Registration Statement; however, if a current NMP is on file at the DEQ regional office then it is not necessary to attach the NMP.

#### b. NMP Approval Letter

A copy of the letter from the Virginia Department of Conservation and Recreation approving the operation's NMP and certifying that the NMP was developed by a certified nutrient management planner in accordance with §10.1-104.2 of the Code of Virginia must be attached to the Registration Statement. However, if a current NMP approval letter is on file at the DEQ regional office then it is not necessary to attach the NMP approval letter.

### Section 5 Certification

The Certification must bear an original signature in ink, photocopies are not acceptable. State statutes provide for severe penalties for submitting false information on this Registration Statement. State regulations require this Registration Statement to be signed as follows:

For a corporation: by a responsible corporate officer, which means: (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor; or

For a municipality, state, Federal, or other public facility: by either a principal executive officer or ranking elected official.