

## Driver Education Program Approval for Home-School Students

The following items must be submitted with your application.

- Affidavit for approval to provide driver education programs for parents approved to home school
- Course application that includes:
  - A statement that clearly states the program is approved for home-school students only.
  - Local school division documentation that the parent meets the requirements for home instruction (Va. Code §§ 22.1-254 (B) or 22.1-254.1)
    - A copy of notification to the school division superintendent or designee of your intent to home school the child; or
    - A letter from the school division superintendent or designee acknowledging that the child is home-schooled.
- A copy of the *Certificate of Completion* that clearly states the program is approved for home-school students only.
- A copy of a completed *Driver Education Correspondence Course Correlation with Virginia Standards of Learning for Driver Education*. Alignment of content assessments with the SOLs is also documented on this form.
- A printed copy of all textbook and supplemental teaching materials.
- A printed copy of quizzes, tests, worksheets, and the final exam.
- A statement clearly defining the method used to communicate with parents regarding their responsibilities for supervising the student assessment process.
- Documentation that the course meets the minimum thirty-six 50 minute period time requirement.
- A list of tuition and fees and the policy for refunds.
- Administrative access to all components of any online course.

Our correspondence school is in compliance with 8VAC20-60-80 which states:

*No school whose courses are approved for home instruction shall advertise in any way that the courses have the endorsement, recommendation, accreditation, recognition, or any other similar term, of the Board, the Departments of Motor Vehicles or Education, or the Commonwealth of Virginia.*

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Authorized Signature

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Date Submitted