

# CTS Payment Request Form

Virginia Office of EMS  
 Division of Educational Development  
 1041 Technology Park Drive  
 Glen Allen, VA 23059

804-888-9120

**Test Site Location:** \_\_\_\_\_

**Date of Test:**    -    -    (MM-DD-YYYY)                      **Test Site ID #** \_\_\_\_\_

**Name of CTS Coordinator:** \_\_\_\_\_

**Written Only Site**                          **Number of candidates taking test** \_\_\_\_\_

**Written & Practicals**                          **Total number of candidates taking practicals** \_\_\_\_\_

[A] + [B]

**[A] Number of candidates taking EMT-Basic Practicals** \_\_\_\_\_

**[B] Number of candidates taking FR Practicals** \_\_\_\_\_

**Payment Section:**

**Name of Payee:** \_\_\_\_\_

**FIN** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** (    )    -    \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Certification:**

I hereby certify that all the information provided on this form is correct and that I am not receiving payment from any other source for coordinating this Consolidated Test Site.

\_\_\_\_\_

CTS Coordinator's Signature                      CTS Coordinator's Name Printed                      Date of Request (MM-DD-YYYY)

\_\_\_\_\_

CTS Examiner or OEMS Rep Signature

OEMS Use Only:			
Level of Candidates	Number Tested	Amount	Total
Emergency Medical Technician's		\$	\$
First Responders		\$	\$
Test Site Coordinator Fee		\$	\$
<b>Total Consolidated Test Site Cost</b>			\$
<b>Date Processed:</b> /    /    (MM-DD-YYYY)			
<b>Approved By:</b> _____			

