

REGISTRATION STATEMENT INSTRUCTIONS

VPA GENERAL PERMIT FOR ANIMAL FEEDING OPERATIONS AND ANIMAL WASTE MANAGEMENT FOR ANIMAL WASTE END-USERS

General

A Registration Statement must be submitted when an animal waste end-user makes application to the Department of Environmental Quality for coverage under the VPA General Permit for Animal Feeding Operations and Animal Waste Management. Contact the nearest DEQ regional office if you have questions about filing this form.

Section 1 Animal Waste End-User Information

Give the name, mailing address, telephone numbers and e-mail address (if available) of the person to whom this permit will be issued. Please provide the best day of the week and time for DEQ to make contact with the animal waste end-user during regular working hours.

Section 2 Farm or Facility Information

Give the name of the farm or facility (if applicable). Give the physical location of the farm or facility where the animal waste will be utilized, stored, or managed other than the animal waste end-user's mailing address (e.g. Rt. 653, 1 mile west of Rt. 702). List the number of any expiring or currently effective permits issued to the animal waste end-user under the VPA or VPDES permit program.

Animal Information

If applicable, Indicate the type or types of animals (i.e. dairy cattle, slaughter and feeder cattle, swine, etc.), the average weight and the maximum numbers of each type or types that will be stabled or confined and fed or maintained at this operation at any one time.

Section 3 Attachments

a. Nutrient Management Plan (NMP)

State law requires that anyone seeking coverage under the VPA general permit have a NMP. A copy of the NMP written for the operation must be attached to the Registration Statement; however, if a current NMP is on file at the DEQ regional office then it is not necessary to attach the NMP.

b. NMP Approval Letter

A copy of the letter from the Virginia Department of Conservation and Recreation (DCR) approving the NMP for the operation and certifying that the NMP was developed by a certified nutrient management planner in accordance with §10.1-104.2 of the Code of Virginia must be attached to the Registration Statement. However, if a current NMP approval letter is on file at the DEQ regional office then it is not necessary to attach the NMP approval letter.

Section 4 Certification

The Certification must bear an original signature in ink, photocopies are not acceptable. State statutes provide for severe penalties for submitting false information on this Registration Statement. State regulations require this Registration Statement or certification required by this permit shall be signed as follows:

For a corporation: by a responsible corporate official means (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25,000,000 (in second quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a municipality, state, federal or other public agency: by either a principal executive officer or ranking elected official. (A principal executive officer of a federal, municipal, or state agency includes the chief executive officer of the agency or head executive officer having responsibility for the overall operation of a principal geographic unit of the agency.)

For a partnership or sole proprietorship: by a general partner or proprietor respectively.