



Licensure Fee Notice

Congratulations on passing your licensure examination! To obtain your license from the Virginia Department of Professional and Occupational Regulation, complete the following questions below, remit the appropriate fee, and mail to:

Department of Professional and Occupational Regulation
Board for Barbers and Cosmetology
9960 Mayland Drive, Suite 400
Richmond, VA 23233-1485

All forms must be legible.

- Check this box if any information below is different from your original exam application.
Check this box if you have been convicted in any jurisdiction of a felony or misdemeanor after submitting your original exam application.
Check this box if you have been subject to any disciplinary action after submitting your original exam application.

1. Full Legal Name (As it appears on your government issued ID or other legal documentation.)

First (required) Middle Last (required) Generation

2. Provide one of the following identification numbers\*:

Check boxes for Social Security Number or Virginia DMV Control Number with corresponding input fields.

\* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.

3. Street Address (PO Box not accepted)

PHYSICAL ADDRESS REQUIRED

City State Zip Code

4. Type of License:

- Grid of license options with checkboxes: 1201 - Cosmetology - \$75.00, 1301 - Barber - \$75.00, 1206 - Nail Technician - \$75.00, 1214 - Wax Technician - \$75.00, 1261 - Esthetician - \$75.00, 1264 - Master Esthetician - \$75.00, 1231 - Tattooing - \$75.00 \*, 1236 - Permanent Cosmo. Tattooer - \$75.00 \*, 1236 - Master Perm Cosmo. Tattooer - \$75.00, 1241 - Body Piercing - \$75.00 \*, 1204 - Cosmetology Instructor - \$100.00, 1302 - Barber Instructor - \$100.00, 1207 - Nail Technician Instructor - \$100.00, 1215 - Wax Technician Instructor - 100.00, 1262 - Esthetician Instructor - \$100.00, 1265 - Master Esthetician Instructor - \$100.00

\* Health education in blood-borne pathogens, CPR, and first aid required for licensure. Refer to Board's Guidance Document for requirements.

5. By Signing and submitting this Licensure Fee Notice, you certify continued compliance with the Board's Standards of Practice and Conduct.

Signature Date

6. Form of Payment: (Made payable to Treasurer of Virginia)

- Check or Money Order Credit Card (Visa, MasterCard, and Discover are accepted.)

Table with columns: OFFICE USE ONLY, DATE, FEE, TRANS CODE, ENTITY #, FILE #/LICENSE #, ISSUE DATE

Applicant's Name: (if different from Card Holder name)

Credit Card Number: Card Expiration Date: /

Payment Amount: Card Holder Name: (as it appears on the card)

Card Holder's Billing Address: Daytime Phone Number: (optional)

City State Zip Code

Card Holder's Signature of authorization: Date: